

Privacy Policy

1.1 CheckVault Pty Ltd ABN 46 159 355 781 AFSL 429768 of Level 26, 1 Bligh Street, Sydney NSW 2000, Australia (CheckVault, we, our, us), and its related bodies corporate, recognises the importance of protecting the privacy of individuals accessing and using our website, www.checktender.com.au, (Website). This document describes CheckVault's policy (Website Privacy Policy) regarding handling of personal information received by us through your access and use of the Website.

1.2 CheckVault respects your rights to privacy under the Privacy Act 1988 (Cth) (Act) and will comply with the National Privacy Principles and the Australian Privacy Principles (once in force) in respect of the collection, use, disclosure and handling of personal information from individuals.

1.3 When used in this Website Privacy Policy, the term "personal information" has the meaning given to it in the Act. In general terms, it is any information that can be used to identify you and includes your name, address, telephone number or email address.

2. Collection and Use of Personal Information

2.1 CheckVault may collect your personal information in the following circumstances:

- (1) to process your online registration, including without limitation, any identity verification or security procedure to verify your identity and other information provided to us;
- (2) to provide you with further information about our services, at your request;
- (3) in the course of providing our services through the Website, including without limitation, information regarding services requested by you, creating your profile for use of our services, for publication of our profile directory, uploading any documents provided by you to provide our services;
- (4) to assist with the completion of the transaction, including without limitation, providing your personal information to CheckVault's related bodies corporate, contractors or service providers to provide our services, including our escrow service;
- (5) to send correspondence (e.g. mailed brochures) or other communications at your request;
- (6) to provide you with access to protected areas of our Website; and
- (7) to comply with any law, rule, regulation, lawful and binding determination, decision or direction of a regulator, of any country (or political sub-division of a country, including without limitation the Anti-Money Laundering and Counter-Terrorism Act 2006 (Cth) (AMLCT Act).

2.2 This information includes:

- (1) name;
- (2) mailing or street address;
- (3) e-mail address;
- (4) telephone contact number;
- (5) ARBN, ABN, ACN, business name, company name, trading name and any other entity name;
- (6) profession, occupation, title and/or position description;
- (7) insurance policies, WorkCover information, licence type and number and other information required by applicable laws and regulations;
- (8) type of request;
- (9) any additional information relating to you that you provide to us through use of the services offered on the Website;
- (10) information you provide to us through our service centre or customer surveys;
- (11) any additional information necessary to fulfil a particular request; and
- (12) transaction details, including credit card and bank account details in relation to any deposit or payment made using our escrow service. Payment details provided through our Website are processed through a secure web server with strong encryption.

2.3 If you do not provide us with information described above, we may not be able to provide the requested services to you.

2.4 CheckVault uses personal information collected through the Website for the following purposes:

- (1) to process your online registration and verify your identity and other information, including without limitation providing your personal information to CheckVault's related bodies corporate, contractors or service providers for the purpose of identity verification and fraud prevention services;
- (2) to provide products and services and send communications requested by you and other customers;
- (3) to facilitate and assist with the completion of the transaction, including without limitation, providing your personal information to CheckVault's related bodies corporate, contractors or service providers, providing the Buyer's personal information to the Seller and the Seller's personal information to the Buyer and providing other project related information to the parties to a particular transaction

